

FACILITY OVERVIEW FOR JANITORIAL SERVICES SUPPLEMENT TO STATEMENT OF WORK

AGENCY NAME/BUREAU		CONTACT	
DCNR - State Parks		Lisa Miller, Center Manager	
ADDRESS (To be serviced)		EMAIL	
Nolde Forest EE Center - McCONNELL HALL		lisamill@pa.gov	
2910 New Holland Road		PHONE	FAX
Reading, PA 19607-9448		610-796-3699	610-796-3698
Indicate the number of employees at the facility to be serviced:		13,000 visitors per year use this facility	
PROCUREMENT ADDRESS		CONTACT	
		PHONE	FAX

AREAS TO BE SERVICED	Square Footage (Best Estimate)	Estimated Required Hours (If Known)
JANITORIAL HOUSEKEEPING		
<input checked="" type="checkbox"/> GENERAL ROUTINE CLEANING (EXAMPLE: Vacuum, dust, trash, etc.)	2,114	
CARPET CARE		
<input type="checkbox"/> CARPET/HOT WATER EXTRACTION/SHAMPOO		
<input type="checkbox"/> CARPET/DRY COMPOUND		
<input type="checkbox"/> CARPET/OTHER - <i>SPECIFY HERE</i>		
HARD SURFACE FLOOR CARE		
<input checked="" type="checkbox"/> HARD SURFACE FLOOR/CONCRETE	144	
<input checked="" type="checkbox"/> HARD SURFACE FLOOR/TILE/VINYL	710	
<input checked="" type="checkbox"/> HARD SURFACE FLOOR/TILE/CERAMIC	1,260	
<input type="checkbox"/> HARD SURFACE FLOOR/WOOD		
<input type="checkbox"/> HARD SURFACE FLOOR/OTHER - <i>SPECIFY HERE</i>		

AREAS TO BE SERVICED <i>cont'd</i>	NUMBER	SIZE - Sq. Inches (Best Estimate)	Estimated Required Hours (If Known)
WINDOW AND GLASS CLEANING			
<input checked="" type="checkbox"/> NUMBER OF FLOOR LEVELS	1	N/A	
<input checked="" type="checkbox"/> WINDOW AND GLASS CLEANING BY FLOOR	20	42,381	
FLOOR 1 <i>(For multiple floors, specify on Page 2)</i>			

ADDITIONAL FLOORS			
WINDOW AND GLASS CLEANING BY FLOOR	NUMBER	SIZE - Sq. Inches (Best Estimate)	Estimated Required Hours (If Known)
FLOOR 2			
FLOOR 3			
FLOOR 4			
FLOOR 5			

ADDITIONAL INFORMATION	Number of Restrooms	Number of Sinks	Number of Toilets/Urinals
RESTROOMS	2	4	3-T/ 1-U

Additional Comments:

Current PO number 4300536928. Previous PO numbers: 4300381226 & 4300113691.

Furniture includes 64 padded chairs and 12 tables. Window sizes in inches (# of each size): 5x34(2); 5x68(4); 36x43(1); 35x43(1); 16x68(6); 48x110 (2); 49x110(4). The above windows are to be cleaned inside and outside. 2 water fountains.